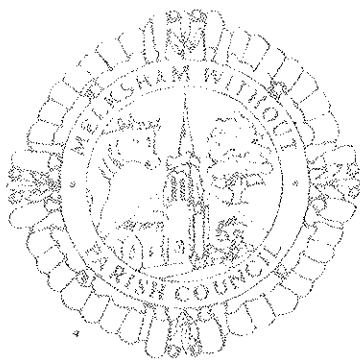




MELKSHAM WITHOUT PARISH COUNCIL

Clerk: Mrs Teresa Strange

First Floor, Crown Chambers,
7 Market Place, Melksham,
Wiltshire. SN12 6ES
Tel: 01225 705700

Email: clerk@melkshamwithout.co.uk

Web: www.melkshamwithout.co.uk

Monday 4th December 2017

Dear members

You are cordially summoned to attend the **Full Council Meeting** of Melksham Without Parish Council which will be held on **Monday 11th December 2017, at 7.00pm** at **Crown Chambers, 7 Market Place, Melksham, SN12 6ES** to consider the agenda below.

Yours sincerely

Teresa Strange,
Clerk

AGENDA

1. **Welcome, Announcements & Housekeeping**
2. a) To receive **Apologies** and consider approval of reasons given.
b) To note resignation of Cllr Mike Mills.
 - i) To appoint a new member to: Finance Committee, Asset Management Committee & Community Resilience Working Party
 - ii) To appoint a new representative to: Community Safety Group, Bowerhill Village Hall & BRAG (Bowerhill Residents Action Group)
3. a) To receive **Declarations of Interest**
b) To consider for approval any **Dispensation Requests** received by the Clerk and not previously considered.
4. To consider holding items in **Committee (Agenda item 16b & c) due to confidential nature** *Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted*
5. **Presentation to CAWS (Community Action: Whitley & Shaw) Chairman of Best Kept Village Competition Certificates & Update on CAWS activities during 2017**
6. **Public Participation**
7. **Councillor Training:**
 - a) To receive report following WALC Core Skills training Mon 20th Nov
 - i) To consider query arising re: councillors giving tasks to the Clerk
 - ii) To note guidance on councillors using title in local media correspondence
 - iii) To note guidance on apologies and reasons for non-attendance

Serving rural communities around Melksham

- b) To note "How to negotiate a better outcome in Planning" training: Mon 15th Jan 7pm
- c) To seek interest in those members wishing to attend WALC's Chairmanship Training

8. To approve the **Minutes of the Full Council** meeting held on 13th November

9. Planning:

- a) To approve the Minutes of the **Planning Committee** meeting held on 27th Nov
- b) To formally approve Planning Committee **Recommendations**
- c) To note if Planning Committee on Mon 18th December is going ahead
- d) To consider planning application 17/10832/FUL Land at Riverside MOT Centre for proposed installation of gas-fired power generation plant (*in Broughton Gifford*)

10. Highways & Streetscene:

- a) To approve the Minutes of the **Highway & Streetscene Committee** meeting held 27th Nov
- b) To formally approve Highway & Streetscene Committee **Recommendations**

11. Data Protection:

- a) To approve the Minutes of the **Data Protection Working Party** held on 21st November
- b) To formally approve Data Protection Working Party **Recommendations**
- c) To receive update on actions taken to date

12. Finance:

- a) To note **Receipts and approve Payments & Bank Transfers**
- b) To receive update following Insurance Review 23rd November
- c) To approve quotation for banners advertising Bowerhill Pavilion facilities

13. Flood Prevention: To receive report following recent meetings (North Flood Ops) & with Principal Drainage Engineer and members of CAWS CEG (Community Emergency Group)

14. Community Projects/Partnerships:

- a) To consider the Melksham Town Council proposal for the way forward with the project to develop the playing fields
- b) To consider supporting Visit Wiltshire for 2018 in partnership with Melksham Town Council
- c) To consider supporting campaign to remove business rates from public toilets
- d) To consider request for Community Group to watch over Campus development
- e) **Schools & Youth organisations:**
 - i) To receive update following Parliament Week activities
 - ii) To consider any action regarding ATC request to Wiltshire Council for siting noticeboard
 - iii) To note Young Melksham newsletter
- f) **Police:**
 - i) To consider inviting new community officer to attend future Council meeting
 - ii) To note reply on reporting crime statistics via email rather than ringing 101

15. Wiltshire Council Consultations & Briefing Notes:

- a) **Public Health Briefing**
- b) **Wiltshire Pension Fund** re: investments in fossil fuel companies

16. Staffing & Resources:

- a) To note HR advice as to creating new position, post Apprenticeship
- b) To consider Job Description for new position for Apprentice Parish Officer following Apprenticeship in relation to Scale Point recommendation
- c) To note Staff Sickness.